



SOGA Agency Accreditation Policy

ACCREDITATION DUE DATES & PENALTIES

- Agency Accreditations are due November 1st of the year that their current Accreditation expires (For example, if an agency is accredited 2018-2019; they're new accreditation packet for the 2020-2021 period will be due on November 1st, 2019).
- Agencies that do not submit a correct & complete Accreditation Packet by the above stated November 1st deadline will receive a 60 day grace period before being penalized. To avoid being penalized, all required documents must be completed and in the SOGA office NO LATER THAN December 31st.
- If an agency's Accreditation is not complete and approved by SOGA on or before December 31st of the due date year, the agency will be put on a 3-month suspension from participating in any Special Olympics Georgia activities, which includes Local, Area, or State competitions (regardless of if the accreditation is submitted before the event).
- This 3-month suspension will begin on the date when the late Accreditation is submitted and approved. (For example, if an agency is past due and is approved on January 10, 2019, then the suspension will be complete on April 10, 2019).
- If an agency does not submit a complete and approved Accreditation by March 31st of the following year, further penalties may be enforced.

Please contact SOGA anytime with questions and concerns and thank you for all that you do to support the athletes and the organization.



Policy Concerning Umbrella Agencies

What is an UMBRELLA AGENCY?

- An Umbrella Agency is any SOGA Agency that is unable to acquire enough individuals to form a full volunteer Management Team. For this reason, the agency can be considered an Umbrella Agency through the approval of an already existing Accredited Agency or Area. As an approved Umbrella Agency, you are entitled to all the benefits and justifications that go along with accreditation. Special Olympics Georgia trusts that you recognize the responsibilities associated with this standing, and expects all policies, procedures and guidelines set forth by SOGA through such accreditation to be followed accordingly.

UMBRELLA AGENCY REQUIREMENTS

- In order for an agency to be considered an official Umbrella Agency, that agency must have the following documents on file with SOGA:

- Signed Local Coordinator Agreement.
- Agency Umbrella Agreement signed by the Umbrella Agency's Local Coordinator.
- Agency Umbrella Agreement signed by the Chairperson or Local Coordinator of the Accredited Agency approving such Umbrella.

- If the agency that has approved an Umbrella Agency has an expired accreditation and therefore are no longer accredited, then that Umbrella Agency is also no longer considered accredited.

-Any changes made to an Umbrella Agency Agreement must be communicated to the SOGA State office immediately.

Please contact SOGA anytime with your questions. Thank you.