



## Law Enforcement Torch Run – (LETR) for Special Olympics Georgia

### Event Notification Form

Approval to conduct any fundraiser project to benefit Special Olympics Georgia Law Enforcement Torch Run in the State of Georgia must be requested **at least 30 days prior** to the projects start date. Special Olympics Georgia is not responsible for paying any up-front event logistics costs. Event expenses must be 33% less than the projected revenue for the fundraiser to be approved.

**Important: Before any solicitations in your community can start or any publicity announcing your event begins, approval must be granted by Special Olympics Georgia State Office, even if you have completed this form for the same event in past years, you must fill out for the current year. Thank you for what you do.**

Name of person submitting form: \_\_\_\_\_

Law Enforcement Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Date of Event: \_\_\_\_\_ # of Participants: \_\_\_\_\_

Projected Gross Revenue: \_\_\_\_\_ Projected Expenses: \_\_\_\_\_

**\*Reminder: Special Olympics Georgia is not a co-sponsor but the beneficiary**

Items/Assistance needed from State Office (this includes listing on the SOGA website if desired): \_\_\_\_\_

Please mail or Email/ FAX this form at least **30 days prior** to the event to Conner King:  
[Conner.King@SpecialOlympicsGA.org](mailto:Conner.King@SpecialOlympicsGA.org) or 770-414-9390 ext 1142 or mail it to:

Special Olympics Georgia  
Attn: LETR  
6046 Financial Drive  
Norcross, GA, 30071